



Burbage C of E Infant School



Terms of Reference Quality of Education Committee

Membership

The membership will consist of no fewer than three governors, including the Executive Headteacher, or their nominated representative.

The committee may have additional members who support the activity but who do not participate in any voting.

There will be a chair for these meetings, to be agreed by the membership and then ratified by the Full Governing Board (FGB).

The committee can only function if there are a minimum of three governors present.

Meetings

The committee will meet at least once every term. It can agree to meet more frequently if deemed necessary.

A member of the committee will make a record of all proceedings at each meeting. Minutes will be circulated to members within seven days of the meeting.

The Chair will report the three key points at the subsequent FGB meeting.

The committee will liaise with other committees and invite members of those committees to attend its meeting as and when deemed appropriate.

Any matters which may be in conflict with the work of another committee must be referred to the FGB.

Responsibilities

- Oversee pupil achievement, ensuring the school provides a high quality learning;
- Experience and deliver a broad and balanced curriculum in keeping with the school's aims and legal requirements;
- Oversee the provision of teaching and learning and the progress of all pupils to ensure that all pupils have the opportunity to achieve their maximum potential;
- Oversee the range and breadth of the curriculum, monitoring pupil participation and achievement across all areas of extended learning and experience;
- Review curriculum and school performance including target setting and monitoring mechanisms;
- Monitor the progress and provision for vulnerable groups, including those with SEND, EAL, LAC, post-adoption or under special guardianship agreements, and those from disadvantages backgrounds;
- Develop the strategy and monitor the use of the Pupil Premium Grant;
- Build partnerships with parents in order to promote and ensure inclusion;
- Review the school statement regarding Pupil Premium and the Local Offer for SEND;
- Monitor the school's progress towards its equality targets;
- Monitor the school's approach to ensuring good attendance;
- Monitor any parts of the school development plan and Ofsted action plan assigned to it.
- Review any policies within its remit in accordance with the policy review plan;
- Monitor any area of the school development plan to Ofsted action plan assigned to it;
- Keep under review the school's curriculum policy and statutory obligations in relation to the National Curriculum;
- Recommend to the FGB the school's pupil performance targets;
- Monitor school-based, local and national performance data and reports (eg. ASP), evaluating achievement and analysing the performance of different groups and subjects;
- Monitor the quality of teaching and learning for all pupils;
- Ensure that the school provides a safe and healthy environment for pupils, staff and visitors;
- Ensure that the school is properly provisioned to deliver excellent pupil outcomes;
- Ensure that Christian principles are embedded in the policies and day-to-day life of the school;
- Embed the school's ethos (*Loving; Living; Learning*) and values (Friendship, Truth, Compassion, Perseverance, Respect) into all policies and decisions;
- Regularly monitor and review the school's self-evaluation as a church school, ensuring that self-evaluation is ongoing, contributes to school improvement and ensures good preparation for a SIAMS inspection;

- Receive reports from members of staff about matters relating to any of the issues listed in the above terms of reference;
- Contribute to, monitor and evaluate the relevant parts of the school development plan and the policies indicated above, reporting or making recommendations to the FGB as appropriate;
- Consider recommendations from relevant external reviews for example Ofsted or local authority review and agree the actions needed to address any issues identified, monitoring and regularly evaluating the implementation of any agreed plan, reporting or making recommendations to the FGB as appropriate;
- Take appropriate action on any other relevant matter as referred by the FGB.

Statutory policies and documents reviewed by the Committee

- Equality Objectives Report
- PSHE (including Relationships and Health Education) Policy
- Curriculum Policy
- Teaching and Learning Policy
- All subject policies
- SEND Policy
- Pupil Attendance Policy
- SEND Report (Local Offer)
- Pupil Premium Grant Report
- Equal Opportunities Policy
- EAL Policy
- Inclusion Policy
- Equality & Diversity Policy