## REQUEST FOR LEAVE OF ABSENCE FROM SCHOOL DURING TERM TIME 2023/2024



Parents/carers are requested to complete this form in order to seek permission to absent their child from school during term time.

NB. DFE regulations now state absence for holidays can no longer be authorised by head teachers except in the most exceptional circumstances. Any absence for term-time holiday will need to be coded as unauthorised.

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Signed:	•••••	•••••	(Executi	ive Hea	dteach	er)		
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yes / no

Referral to EWO (re. fining)