

PROSPECTUS 2026-2027



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Chair of Governors: Mrs Rebecca Jones



Burbage C of E Infant School

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Burbage C of E Infant School

Welcome to Burbage Church of England Infant School



Welcome to Burbage C of E Infant School's website, whether you are a new parent, a prospective parent or someone who has known us for a long time.

Burbage C of E Infant School is a wonderful school and, as Executive Headteacher, I feel very privileged to have the opportunity to work here. This prospectus aims to give you a flavour of what we offer, to help you decide on a school in the first instance for your child and also to provide a foundation for the vital partnership between parents, carers and school. This is so important in giving your child the best possible opportunity for success, now and in the future.

At Burbage Infants we have beautiful grounds and a wealth of facilities to make the first years of school as memorable and exciting as possible for our children. As a church school, our links with St Catherine's, as well as Burbage Methodist and Baptist Churches, provide rich opportunities for our children. However, we are also conscious that we are a community school, welcoming and valuing children, and families from all faiths and backgrounds. As I am also the headteacher of Burbage Junior School, it brings a wealth of opportunities to develop a rich and inspiring provision across the primary age range.

We are striving constantly to develop our provision in order to have the best teaching, the most vibrant environment, the right support for every child and the most exciting curriculum that we can possibly have. We have a strong focus on developing oracy-spoken language is of upmost importance. The engagement and hard work of our children, our parents, all of our staff and our governors adds significantly to our achievements, and combines to make a school of which we can all be rightly proud. With this in mind, I would love you to consider us and give us the privilege of welcoming your child.

For further information about the school, please contact us for a visit. Alternatively, please look at our school website: www.burbageinfants.org. If you have any ideas how to improve the information on our school website, please get in touch.

Thank you for visiting!

Zoe Driver
Executive Headteacher

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Staff

Executive Headteacher:	Mrs Zoe Driver, BA Hons	Senior HLTA: HLTA'S:	Mrs Jane Woods-Rowinski Mrs Tracy Jackson Mrs Dawn Richings
Deputy Headteacher:	Mrs Claire Barwell, BEd Hons		
Teaching Staff:	Mrs Emily Brown, BA Hons with QTS Mrs Charlotte Dymont, BSc Hons Mrs Louise Edwards, BSc Hons Mrs Laura Elverstone, BA Hons with QTS Miss Kathleen Gavin, BSc Hons, QTS Mrs Sophie Geary, BEd Mrs K Holdcroft, Bsc Hons, PGCE Miss Parvinder Kang, PGCE, QTS Mrs Julie Khadka, BA Hons, PGCE Miss Megan Woodward, BA Hons with QTS	Sports Coach:	Mr Aiden Probert
		Learning Support Assistants:	Mrs Liz Coley Mrs Christine Cramp Mrs Kate Dagley Miss Charlotte Ellis Mrs Vanessa Hall-Crowfoot Mrs Natasha Hayes Mrs Elissa Holden Mrs Jez Naish Miss Claire Reading Ms Sarah Rothwell Mrs Amanda Woodhouse Mrs Derrian Worthy
SENCo:	Mrs Vicky Lucas, QTS, NASENCO		
Business Manager:	Mr Peter Tilbury		
Premises Officers:	Mr Johnny King Mr Glen Pope	Midday Manager:	Miss Julie Shires
Office Manager/Bursar: Admin Support:	Mrs Sue Bromley Mrs Carolyn Brown Mrs Claire Mowbray Miss Skye Yates	Lunchtime Supervisors:	Mrs Marie Chapman Ms Jade Griffiths Mrs Carol Harkness Miss Emma Hussey Mrs Jennifer Pierce Mrs Lucy Renshaw Miss Stacey Simmons Miss Penny Staines
Cleaners:	Mrs April Hulm Ms Jade Griffiths Mrs Emma King		

Burbage C of E Infant School

Governing Board

The Burbage Grove Road Schools Federation

LOCAL AUTHORITY REPRESENTATIVE

Mrs Rachel Peckover (Vice Chair)

PARENT REPRESENTATIVES

Mr Andy Pierce
Mrs Gemma Wright

FOUNDATION GOVERNORS

Rev Andrew Hall
Mr Clement Morrison
Mrs Mary Tynan

EXECUTIVE HEADTEACHER

Mrs Zoe Driver

STAFF GOVERNOR

Mrs Fiona Paterson

CO-OPTED REPRESENTATIVES

Mr Andrew Drinkwater
Mr Michael Gladwin
Mrs Debbie Hetherington
Mrs Helen Johnston
Mrs Rebecca Jones (Chair)
Mr Kishan Pankhania

CLERK TO THE GOVERNORS

Miss Becky Dalton

Letter from the Chair of Governors

It is my great pleasure to welcome you to Burbage C of E Infant School. We are a friendly and welcoming school in the heart of the community.

It is an exciting time to be part of our school. We have a wonderful Executive Headteacher, Mrs Driver, who works across both Burbage Infants and Burbage Juniors. Burbage C of E Infant School is federated with Burbage Junior School, which means we have one governing board who are working strategically, alongside Mrs Driver and school leaders, to make decisions in the best interests of children from Early Years to Year 6.

Our governing board play a vital role in ensuring the strategic direction of our school supports our vision and values. We are actively involved in the life of our school and take great pride in the opportunities and experiences offered to our Burbage children. As well as being committed to attend meetings, we all make visits to the school during the year to meet with key staff to discuss the progress they are making in their area.

This school prospectus is designed to help you understand and appreciate what is on offer at Burbage Infants for your child. I am sure that you will find it interesting, but if you feel that you need to know more, please contact the school directly.

Rebecca Jones
Chair of Governors

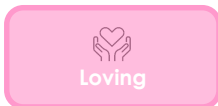
Burbage C of E Infant School

Letter from Father Andrew Hall

Hello everyone and thank you for considering Burbage C of E Infant School as the starting place for your child's educational adventure.



These words emerged as a result of our consultation and continued engagement with parents, grandparents, carers teachers and children. They have become our Vision Statement, which embraces who we are and what we believe and where our aim is focused.



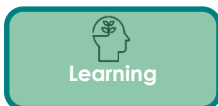
We all belong to the Burbage Church of England Infants extended family (school, church, community). We all care for everyone within it. We believe everyone can be a good friend.

'Love the Lord your God with all your heart and with all your soul and with all your mind.' Matthew 22:37



We work hard at learning to live together and to be the best we can. We celebrate everybody's strengths, and embrace each other's differences, respecting all, and living honest lives together.

'Love your neighbour as you love yourself.' Luke 10:27



Learning is amazing, and we all strive to discover the next exciting adventure. We all believe that we can, and if we can't now, we will soon.

'Everyone who hears these words and puts them into practice is like a wise man who built his house on the rock.' Matthew 7:24

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The most fundamental command – or invitation – in the Bible is to love the Lord our God with all our heart and mind and strength, and to love our neighbour as ourself. This pertains primarily to our life together and our worship; how we in turn then reflect the nature of the God we worship in such a way that orders our lives and our society. We love God, our neighbour and the world that is God's creation.

Christianity is an incarnational faith and as such we are committed to the world as it is, getting stuck in and not exempting ourselves from all that the world throws at us. Christian discipleship is not an insurance policy against trouble; if anything, it might invite trouble. Jesus was not crucified for getting his vocation or his message wrong.

Loving our neighbour means loving our neighbourhood and striving for the flourishing of individuals and our community or society. If God loved the world so much, then so must we. And this implies that our living in the world is done with the sort of faith and joy that is rooted in resurrection with hope in a God who is not defeated by violence or death.

Having faith in God, encourages us to look, **UP, IN and OUT;**

Up - to God our Creator, **In** - Look within ourselves and develop our gifts and skills, and **Out** - to share them and God's love to all his people.

Our Vision is for us all to become a **loving, living and learning** community of people who are adventurous in their faith and willing to help shape our community with confident humility into a better place for all.

Loving; Living; Learning isn't just our latest catchphrase - it is becoming our life shape. We invite you to join us in shaping our community for the good of all.

Father Andrew, Rector of St Catherine's Church, Burbage and Governor of Burbage C of E Infant School

Burbage C of E Infant School

Admissions Policy

The school follows the county local authority admission policy. This year our admissions policy will be the same for all our children who will start school full-time at the beginning of the autumn term (although please note that our new Reception children have a short, part-time phased induction). The planned admissions number (PAN) for the school at present is 90. Many of our children come from outside our catchment area. Pre-school visits are arranged for new entrants during the term prior to admission to school.

We are a Church of England voluntary controlled school. We have three foundation governors chosen by St Catherine's Church who are strong supporters of our school. However, admissions remain the responsibility of the Local Authority, not the church.

Parents will not know if they have secured a place for their child until the April prior to their entry to school. If you fail to get a place you will still be eligible for a place at your catchment school, provided you have named it as one of your choices. Parents apply to Leicestershire County Council online for their chosen school. If you have not applied, you cannot be guaranteed a place in any local school if all are full. The legal size of Key Stage 1 classes is 30 and this is only exceeded in exceptional circumstances.

The school has an Inclusion Policy which outlines that no child with special educational needs will be denied a place or access to the curriculum without full consultation with the child's parents and the local authority. We shall do all in our power to ensure inclusion of children with special educational needs. The school now has full disabled access and has two fully operational disabled toilets. Our Accessibility Policy and Equality and Diversity Policy can be viewed on our website: <https://www.burbageinfants.org/policies.html>

We are pleased to be able to offer parent open days. Please note that these are for adults only and need to be pre-booked. Please telephone 01455 239391 for details. A virtual tour of our school is also available on our website: <http://www.burbageinfants.org/induction.html>

Vision Statement



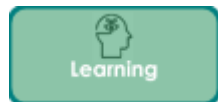
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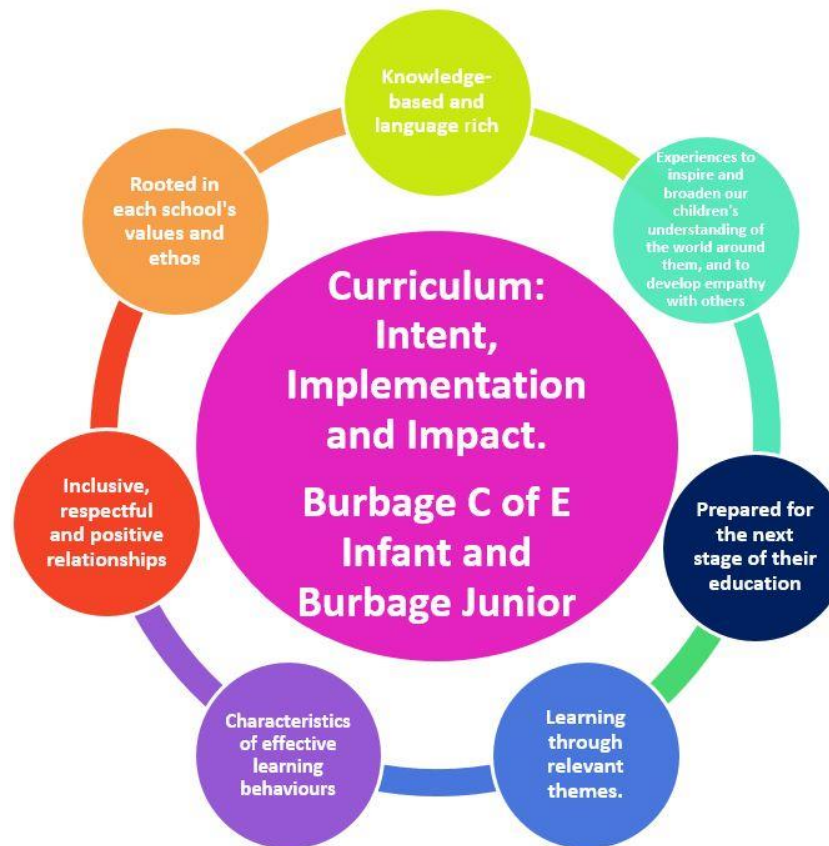
School Values



Burbage C of E Infant School

Intent, Implementation and Impact (3I's)

Our school vision reflects the important role we serve at the beginning of children's education and our inclusive approach to our Church School role. Our school's Intent, Implementation and Impact overview aims to achieve this:



For a more detailed explanation of our '3I's', please see the full document in our Curriculum section: [Curriculum Intent 3I's](#)

Inspection

Our latest Ofsted Inspection was done in July 2023 and found that we continued to be a good school. The inspector reported that:

- “Burbage Church of England Infant School is a happy, welcoming place.”
- “The school’s ethos of ‘Loving; Living; Learning’ is at the heart of school life and interwoven throughout the curriculum.”
- “Leaders are ambitious for all pupils. The school is inclusive.”
- “Pupils behave well. They are polite and respectful.”
- “Parents and carers are overwhelmingly positive about the school, with a typical comment being: ‘The teachers create a lovely, nurturing environment to help the children shine and encourage the right behaviours and values through everything they do.’”
- “Children in the early years settle well. It is a happy learning environment ... (they) are well prepared for the next steps in their education.”
- “The curriculum goes beyond the academic.”
- “The school is well led. Leaders put pupils at the centre of everything they do.”

You can read the full inspection document on our website: [Ofsted Report](#).

SIAMS (Statutory Inspection of Anglican & Methodist Schools)

As a church school we are also inspected under the Statutory Inspection of Anglican and Methodist Schools’ framework. This evaluates how distinctively Christian the school is. We passed our latest church inspection in May 2025. The inspector found us to be a “harmonious extended family”. Please find our report [here](#). Two development points from the inspection were for us to:

- extend opportunities for spiritual development across the curriculum;
- ensure the religious education (RE) curriculum explores Christianity as a global faith.

Partnership with Parents

We value the partnerships built between our parents and us. We use **ParentMail**, an email form of communication, for all our school letters and information. We have in place a Homework Policy and an online communication platform called **Class Dojo** for liaison with your child’s class teacher. The Home-School Agreement (which is signed when your child comes to school) is like a contract between us. It agrees what the school will offer and it details your contribution, and your child’s contribution, to the partnership. This is a true partnership in your child’s learning. The more we all put in, the more your child will benefit. Parents’ Evening meetings take place in October and February, and you will have opportunities to come into school in the autumn and spring terms for our ‘Sharing our Learning’ sessions (in the summer term, the children take their school books home to share with you).

Burbage C of E Infant School

School Values and Golden Rules

The school has five Golden Rules:

★ We will be kind and gentle ★ We will tell the truth ★ We will look after things ★ We will try our best ★ We will listen to others

These are linked to our five school Christian values:



In Foundation Stage (Reception classes) we introduce the Golden Rules gradually during the autumn term. As in Key Stage 1, we have Golden Time on Friday afternoons when the whole class does a special activity together. All of the children take part in this. We recognise that our children are still learning to follow rules, so we use a class ladder system for rewarding good behaviour and to give them 'thinking' time to help them reflect if they have difficulty following the rules; class teachers will communicate any issues that have arisen.

In Key Stage 1 (Years 1 and 2) children are rewarded with half an hour of Golden Time on Friday afternoons. Children can choose Golden Time activities such as parachute games, large play equipment, dressing up, construction toys, library, puppets and many more.

Excerpt from our Behaviour Policy:

- Children who follow the five Golden Rules will ascend the behaviour ladder in each classroom; there are 5 rungs for Foun, 7 for Year 1 and 10 for Year 2;
- When children reach the top of the ladder they are awarded a certificate. There are a range of different themed certificates to collect, to sustain motivation;
- If children choose to break the Golden Rules, they will 'Step Off' the ladder, putting their name/picture to the side of the ladder. During this time, children will be encouraged to have 'Thinking Time' and be given the opportunity to change their behaviour to 'Put it Right'. They will then step back on the ladder, at the same point they stepped off.

Behaviour in the school is excellent because of this very clear, consistent approach. This approach works best when staff and parents support each other consistently. Please see our Behaviour Policy for more information ([Behaviour Policy 2024-2027](#)).

Class Organisation

The children are grouped in classes according to their age. Class size can vary due to the differences in admission numbers. The children are in mixed ability classes, but at times may be taught in groups according to their ability within those classes. The school is under increasing pressure to admit children over the legal limit of 30. This is because if a child moves into the catchment area and there is not another school within a mile, we are bound by the Local Authority Admissions Policy. As a result, we occasionally have larger class sizes. We adapt our staffing accordingly and if necessary appoint additional teaching staff in these circumstances.

School Day

- Registration is at **8.45 am**. Doors open at 8.45 am. Please be punctual;
- Lunchtime is 12.00 noon - 1.15 pm;
- Afternoon classes close at **3.15 pm**;
- School is open for 32.5 hours per week.

Parents are requested not to park in the staff car park at any time, nor to walk across the car park especially with young children. Please use the pedestrian gate at all times. Our children's safety is our top priority; we urge you to drive safely around the Grove Road area. Please park considerately in Grove Road and surrounding roads, or, even better still, walk from home or use a public car park. Please keep an extra look-out for children in these car parks. There is now a lit walkway from the Hinckley Road car park to allow you to park and stride across the park. A disabled parking space is available at the school – please contact the school office if you wish to use it.

Collection of Children

If a child is to be collected at short notice, please inform the school office. Please also inform the school office (not the class teacher) if there is to be a change in who is picking up your child. We will only release a child if we have had a prior request from the child's parents. This request is recorded in the school office. This helps us to be vigilant. Thank you.

Burbage C of E Infant School

School Uniform

We encourage children to wear school uniform which consists of black shoes, a red sweatshirt, red jumper or red cardigan, grey trousers, grey skirt/pinafore dress and white or red polo shirts or T-shirts. For warmer weather red and white summer dresses may be worn. We also have a fleece and a cagoule type jacket. These can be with or without the school logo and can be new or pre-loved.

Please see the next page for the PE uniform requirements.

Uniform and book bags (*no rucksacks*) are available from:

**HOLE IN THE WALL – Vision House, 119 Factory Road, Hinckley ☎ 07985 340626 <https://learninstyle.co.uk/>
MY CLOTHING LIMITED - online supplier only <https://schooladmin.myclothing.com/#/main>**

Every item of clothing and equipment should be clearly labelled with your child's name.

All children will need a water bottle in school each day (water only, thank you). This will need to be taken home each day for washing and refilling. Please make sure the bottle is permanently marked with your child's name.

Lost Property

Lost property is kept in the main reception area. If you cannot find your lost item, please complete a slip, also available from the reception area. Please do not let your child bring any expensive toys, jewellery or watches, etc. They can easily get lost or broken. Due to lack of storage, we only keep items for one term.

PE

For PE all the children come into school on their PE days in their kit. Class PE days will be the same days each week and the teacher will inform you of these via Class Dojo.

We have a set PE uniform that the children need to adhere to:

1. PE t-shirt (red or white) with the school logo - available to purchase from the above suppliers. If this isn't an option then a plain white, round-necked t-shirt is also acceptable (NO brands or other colours, please).
2. Plain black shorts, leggings or tracksuit bottoms (NO brands or other colours, please).
3. A plain red zip-up top (no brands or other colours, please). If this isn't an option, then we expect that the children will wear their usual school fleece, cardigan or jumper on their PE days. *No other zip-up tops are allowed if plain red is not available.*
4. Children need to wear well-fitting trainers that do NOT have laces.

Please also note:

- PE clothes should be close-fitting to keep them safe during their PE sessions
- Long hair must be tied back on PE days
- No jewellery (including earrings) is to be worn on PE days

Jewellery

Children and staff are not allowed to wear jewellery for PE. If your child has pierced ears, please find out which days we have PE and ensure that they do not wear jewellery on those days. Otherwise your child cannot take part. Infant school aged children are rarely able to remove their own earrings. If you are considering having your child's ears pierced, please do so in the first week of the summer holidays to give plenty of time for them to heal before the new term as, if earrings are not removed, children will miss some aspects of PE.

Burbage C of E Infant School

Dinners

Since September 2014 a free school meal has been offered to all children at our school who wish to take one. Parents need to book the school meals via their ParentMail app. They can be booked up until midnight the day before and you can book for up to four weeks in advance. (Instructions on how to book school meals are on our website [here](#) or are available from the school office.)

NB. Pupils need to have the same lunch arrangements every day and cannot swap daily.

If you wish to opt out of school meals and send your child with a packed lunch each day, please contact the school office to let us know. You would need to send a packed lunch every day. We would prefer packed lunches to be well-balanced and healthy. Please make sure it is in a secure container and it clearly labelled with your child's name. Please note, we are a nut free school so no nuts or food containing nuts (eg. chocolate spread). Our school meal provider, ABM, also operates a strict no nut policy in all of their food production kitchens.

Even though we have free school meals, if you are in receipt of Income Support, Income Based Job Seeker's Allowance, Child Tax Credit, Universal Credit, etc. (but not Working Tax Credit), please still register for '**Pupil Premium Free School Meals**' as we get additional Pupil Premium money for those children. Among other things, we use this to subsidise a range of clubs, trips and activities for those children. Please speak to the school office for further information.

Cool Milk

Reception children are entitled to free milk up until they become 5, but you will still need to register with the provider, Cool Milk. Information about how to do this is available from the school office. Please note that for new starters in Reception, we shall send out details in good time for you to register your child ready for when they start full-time in the autumn term.

School Fruit Scheme

The National School Fruit Scheme started in June 2003. Each child in school has a piece of fresh fruit each day which is free. This is another good opportunity to get home the healthy eating message. **Please do not send in alternative snacks.**

Water Bottles

We encourage the children to drink regularly throughout the day. This should be **plain water**, in bottles with a sports lid and must be labelled with your child's name. Squash or other drinks should not be sent into class.

Security

We all have security high on our agenda. We ask that all parents who visit the school during the working day (not at the beginning or the end) approach school through the front pedestrian entrance, not through the car park. Both of our entrance gates – off Pughes Path and on Wesley Walk - are locked after morning registration for security purposes. There are swipe systems to all doors.

Child Protection

We do not allow the children to be near the school perimeter fences during playtimes and lunchtime. There is security fencing bordering the school perimeter.

All school staff receive Child Protection training regularly. We are committed to following Child Protection procedures and all new staff, and volunteers are checked by the Disclosure Barring Service (DBS). The Deputy Headteacher is our Designated Safeguarding Lead (DSL) and the Executive Head, Assistant Head, Key Stage 1 Co-ordinator and our School Business Manager are the school's Deputy Designated Safeguarding Leads (DDSL's).

Children have a right to receive the highest possible standard of care and to be protected from abuse. This includes abuse of internet sites or school materials. If your child is included in any documentation, literature, the school website or local or national press, your permission* will be requested for us to use it. The children's names are never used. (*This will be on the Pupil Admission Form which you complete when your child starts at our school.)

Operation Encompass

We are an 'Operation Encompass' school. Operation Encompass is a police and education early information safeguarding partnership, enabling schools to offer immediate support to children experiencing domestic abuse. As an Operation Encompass school, our Designated Safeguarding Lead (or in their absence, one of our Deputy DSL's) checks for Operation Encompass emails before the start of the school day to ensure all children experiencing domestic abuse receive timely support in school. For more information, go to: <https://www.operationencompass.org/>

Burbage C of E Infant School

Medicines in School

If your child needs to take any *prescription* medicine in school time, please see the office to fill in a consent form. Please note, we can only administer non-prescription medicine in exceptional circumstances. Please think carefully whether your child is well enough for school if they are taking medicine.

Management of Children's Toileting Needs

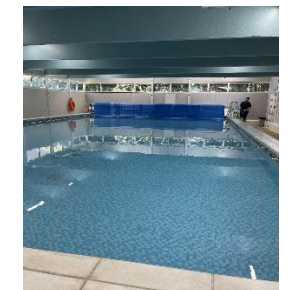
The general expectation is that children are toilet-trained when they start school. They should be independent in their toileting. If a child has a specific medical problem relating to continence, the SENCo will discuss this in confidence with the parents/carers.

Where children are not continent on entry to school, staff will work in partnership with parents and deal sensitively with the child's toileting needs.

If you have any concerns about your child's toileting needs, advice is available from the School Nurses' "Healthy Together Team" (tel. 0300 300 3001).



Burbage C of E Infant School



Absence and Attendance

We are required, by law, to keep a record of all absences. If your child is ill, please notify us by 9.30 am on the morning of the first day of absence and contact us daily thereafter until your child returns to school (tel: 01455 239391). As a general guide, if your child is ill in the night, do not send them into school that day.

If your child has sickness and/or diarrhoea, they must be kept off school for **48 hours** from their last episode of sickness/diarrhoea. Tummy upsets spread round the school very quickly.

We monitor carefully the attendance of all children whose absence falls below 96% and work closely with our local Education Welfare Officer. If poor attendance has been identified we may write to parents, meet with parents and, in cases of sustained poor attendance, may involve the local authority taking legal action against parents.

In case of illness or an accident during the school day, it may be necessary for us to contact parents/carers. Please ensure that we have up-to-date contact numbers. Thank you.

There is a weekly class attendance award. The trophy for the class with the best attendance that week is presented on Fridays in our celebration collective worship.

Absence From School Other Than Illness

We are no longer able to authorise any holiday in term-time except in the most exceptional circumstances.

If your child needs to miss school for any reason, except for medical appointments or illness, please complete an 'Exceptional Leave Request Form'. Copies are available from the school office or can be downloaded from our website: [School Terms & Holiday Dates](#)

For pupils' medical appointments during the school day, please note we ask to see some form of proof of appointment (a text, email or letter). Thank you.

If your child will be late - for whatever reason - please let the school office know **before 9.30 am** on the day. Lateness after 9.15 am may be coded as a missed session unless evidence of a medical appointment is provided.

Please see our Pupil Attendance Policy for full details: [Attendance Policy 2024-2027](#)

Burbage C of E Infant School

English

Throughout your child's time at Burbage C of E Infant School, staff plan together in year groups to offer exciting, stimulating ways to engage the children in all aspects of English. They have high expectations for the children and set them challenging tasks, but with the guidance and support to succeed. Additional provision is put in place for specific difficulties to avoid any barriers to learning.

Spoken language is very important in the development of literacy and forms a vital part of all areas of the curriculum. Children are encouraged to join in with paired and group activities to develop their language skills and gain confidence. Staff are keen to promote new vocabulary choices and a breadth of understanding of vocabulary. They use every opportunity to model correct grammar. Stem sentences are frequently used to help children structure their thoughts cohesively.

We use a multi-sensory phonics scheme called Anima Phonics. Phonics progression is crucial in the development of early reading, so progress is closely monitored and taught at a fast pace but with opportunities to revise if needed in order to meet a child's needs. We provide a phonics reading scheme to encourage the love of reading and to accelerate fluency through revision of the sounds taught. In addition to this, children also have access to a range of other reading 'skills' books – fiction, non-fiction and poetry – taken from different reading schemes to give them a broad experience. We believe children should understand the importance of comprehending texts they read and so promote a range of 'good reader' strategies.

When children start school, there is a strong emphasis on developing their gross and fine motor skills which will enable them to have the strength and co-ordination to make marks. Correct letter formation is taught within the school using a cursive style of handwriting, initially leading on in Year 2 to joined writing. Rhymes are used linking letter formation to the Anima Phonics scheme. All of the children are encouraged to express themselves through writing for a variety of purposes and using a range of stimuli such as language-rich texts. Within their writing unit, children are taught the key features of the genre and they build up their skills and knowledge to lead to a final piece of work. A combination of our phonics teaching and 'good speller' strategies aids them in the spellings they use. As children move through into Key Stage 1, they are taught to proof-read and edit their work to make improvements, and to reflect on their achievements.

We continually review and update our resources available to children in literacy, and try new approaches to enthuse them and generate a positive attitude to literacy. We always value and reward children's efforts. It is wonderful to see them progress over the years they are here.

Mathematics

At Burbage C of E Infant School, we aim to equip pupils with the tools to understand mathematics. These tools include reasoning, problem solving and the ability to think in abstract ways. Mathematics is integral to all aspects of life; with this in mind, we strive to ensure that our children develop a healthy and enthusiastic attitude towards mathematics that will stay with them and support them in the next stage of their education and beyond. At each stage of learning, children are actively supported to reach their full potential as mathematicians.

The National Curriculum for Mathematics aims to ensure that all pupils:

- become fluent in the fundamentals of mathematics, including through varied and frequent practice with increasingly complex problems over time, so that pupils develop conceptual understanding and the ability to recall and apply knowledge rapidly and accurately;
- reason mathematically by following a line of enquiry, conjecturing relationships and generalisations, and developing an argument, justification or proof using mathematical language;
- can solve problems by applying their mathematics to a variety of routine and non-routine problems with increasing sophistication, including breaking down problems into a series of simpler steps and persevering in seeking solutions.

All teachers follow the White Rose Maths Scheme of Learning from the White Rose Maths Hub.

A typical Maths lesson provides the opportunity for all children, regardless of their ability, to become confident and capable learners. We are committed to building on prior learning and enabling our children to demonstrate a deep, conceptual understanding of each topic that they can develop over time. They are encouraged to develop fluency in their recall of key facts and a whole school approach to following the Mastering Number programme. This ensures a consistent and progressive approach and prepares our children for the next stage of their education. Reasoning and problem-solving skills are explicitly taught to enable children to become independent learners who are prepared to take risks. To make the learning relevant, cross-curricular links are made wherever possible and children are encouraged to apply skills from all areas to complete real-life challenges and give learning a sense of purpose. Oracy is important in Maths and we encourage children to become confident with Mathematical terminology.

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Science

The scientific skills of observing, questioning, hypothesising and testing are encouraged in all areas of the curriculum (as is the application of these skills). Specific areas of scientific knowledge are covered in each classroom through projects, discussions, investigations and visits. Most work is an extension of a child's day to day experiences and is geared to their maturity.

Design and Technology

The children initially explore DT through familiar situations and then move to linking it with topics they are learning about. They focus on structures, movement and food technology, building on the learning from previous years. The children develop their planning, making and evaluating skills over the years.

Computing

In computing, we help our children explore the exciting world of technology. Using *Teach Computing*, they learn the basics of how computers work and begin to create using simple programs. With *Project Evolve*, they learn how to use the internet kindly, safely and responsibly. Through fun lessons and hands-on activities our children grow into confident, curious and careful users of technology – ready for the digital world around them! Learning to use technology safely and smartly!

History

In history, the children learn about significant people and events that have happened. Artefacts, pictures, photographs and practical activities are used to encourage careful observation and to develop pupils' understanding of chronology, change and cause.

Geography

In geography the children learn about natural and human environments, and the physical and human processes which take place within them. Through enquiry and investigation, the children understand their place in the world, beginning with the exploration of the school grounds and the local area.

Art

Children are encouraged to become confident, resilient artists. We use a range of techniques in our artwork, encouraging the children to explore the formal elements of art – including line, shape, tone, texture, pattern and colour. They learn about artists across cultures and through history, allowing the children to reflect upon techniques in their own work.

Music

Music is incorporated into all aspects of school life. Our curriculum provides a high quality music education for all and brings pupils together in a creative, collaborative way. The children learn about music from around the world through topic work and Collective Worship. They also have opportunities to be part of a choir and to learn various musical instruments.

Physical Education

PE is an important part of the children's development and learning. At Burbage Infants we are proud of how well the children achieve in all areas of PE. Our school receives funding for school sport and physical education each year to improve the quality of teaching and learning outcomes for our children. The hall is well-equipped with PE apparatus and a large field is available for games and physical activity. All staff have had professional development in all areas of PE, including athletics, games, gymnastics and dance. As a school we have various competitions in which we successfully take part. We are also very fortunate to have use of the Federation's sports teacher who delivers our games sessions. We subscribe to the 'Get Set 4 PE' scheme which builds on the children's knowledge and skills in all areas.

Religious Education

As a requirement of the Education Reform Act 1988, religious education is provided in school and we follow the Leicestershire Agreed Syllabus for Religious Education. We deliver this curriculum using the NATRE Scheme of Work for RE. This includes the study and understanding of other contemporary religious festivals. Our approach involves starting with the everyday experience of children and exploring it in such a way as to build the foundation for religious understanding, and moral awareness. Although we cover all religious faiths in RE, we particularly focus upon Christianity, Judaism and Islam. In order to meet the requirements of the Act, the school provides a daily act of Collective Worship for every pupil. This is a special time when the whole school community can come together to share our thoughts and feelings. The nature of this Collective Worship on most occasions during a term will be wholly or mainly of a broad Christian character and focuses on a range of Christian values including generosity, compassion, courage, forgiveness, friendship, respect, thankfulness, trust, perseverance and justice. Children are an integral part of Collective Worship and older children will act as leaders. As a parent you have the right to withdraw your child from religious education and/or Collective Worship if you so choose; however, if you choose to withdraw your child this cannot be on a selective basis. You will be asked to provide an alternative from your own faith.

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Relationships and Sex Education

This is incorporated into the personal health and social education curriculum. We follow the Jigsaw Scheme which includes topics such as *being me in my world*, *relationships* and *changing me*. More details can be found on our website. Again, you have the right to withdraw your child from these lessons.

Personal, Social, Health, Economic Education

We aim to help children develop a sense of being an important and valued member of their families, our school, the local community and the wider world. We nurture in them a sensitivity to the needs, views and feelings of others and an understanding of the effects of their actions, thereby laying the foundations for a positive sense of self-worth, respect for people around them and a feeling of belonging, and contributing. These principles are upheld by and integrated throughout the whole curriculum, and are based on a foundation of Christian values.

Early Years Foundation Stage

The curriculum for the Reception year is exploration-based, providing active learning suitable for the needs of young children and the ways in which they learn. The curriculum underpins all future learning by aiming to support, foster, promote and develop children through the following seven areas: Personal, Social and Emotional Development; Physical Development; Communication and Language; Literacy; Mathematics; Understanding the World; Expressive Arts and Design.

Forest School

Our Forest School is a special place where children can explore, play and learn outdoors. Set in our lovely school grounds, it gives children the chance to enjoy nature while building confidence and working together. Whether they're making dens, hunting for mini beasts or solving little challenges, children have fun while learning to care for the world around them. Forest School helps them grow strong, curious and kind – inside and out! Learning and playing in nature!

Special Educational Needs and Disabilities (SEND) and Higher Attainers

As a federation, we want every child to feel welcome, valued and supported, especially children with SEND. We have high expectations for all our pupils, both academically and personally. Through high-quality teaching, inclusion by design and adapting what we do every day in the classroom, we remove barriers so every child can **belong, achieve and thrive**. By building strong relationships, using inclusive practice and supporting children through transitions, we help them feel safe, confident and ready to learn, so they can enjoy school and flourish.

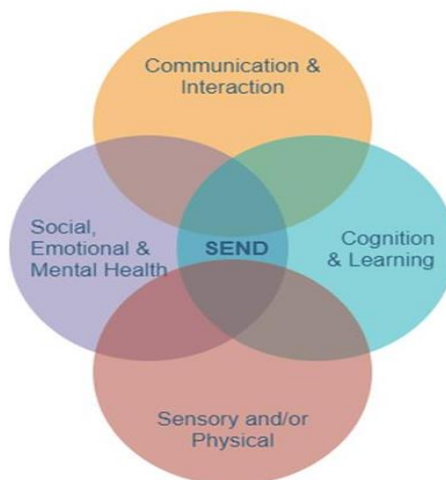
Tell us about your concerns	We will invite you to a meeting to discuss them	We will decide whether your child needs SEN support
<p>If you think your child might have SEND, the first person you should talk to is your child's teacher either at parents evening or by calling the school office on 01455 239391 to arrange a meeting.</p> <p>They will pass the message on to our SENDCO, Mrs V Lucas, who will be in touch to discuss your concerns.</p> <p>You can also contact the SENCO directly on 01455 239391.</p> <p>We also offer weekly 'Time to Talk' parent/carer appointments with Mrs Lucas (SENCO).</p>	<p>We will meet with you to discuss your concerns and try to get a better understanding of what your child's strengths and difficulties are.</p> <p>Together we will decide what outcomes to seek for your child and agree on next steps.</p> <p>We will make a note of what has been discussed and add this to your child's record. You will also be given a copy of this.</p> <p>We will speak to your child's class teacher to get a better understanding of your child's strengths and difficulties.</p>	<p>If we decide together that your child needs SEND support, we will also formally notify you in writing and your child will be added to the school's SEND register.</p> <p>All children who receive SEND Support will have an Individual Education Plan (IEP) or a Pupil Passport. The IEP includes personal targets to support your child in school.</p>

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<p>It is an opportunity to talk about any questions or concerns you might have or to discuss progress, additional needs or SEND support for your child.</p> <p>Appointments are can be made via the office, sending a message to Mrs Lucas SENDCO on Class Dojo or emailing vlucas@burbageinfants.org</p> <p>'Time to Talk' appointments - these can be at the start or end of the school day.</p>	<p>We might decide to monitor the progress and needs of your child over a period of time. We would complete an initial concerns plan. This will be completed together and you will be given a copy of this. This will be reviewed as part of the assess, plan, do, review process.</p>	
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What types of SEND does the school provide for?

Burbage C of E Infant School is a mainstream school which provides for children and young people with a wide range of special educational needs.



A child or young person has SEND if they have a learning difficulty or disability' that calls for 'provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools.' (SEND Code of Practice January 2015.)

It is the responsibility of the Governors and Executive Headteacher through the Special Educational Needs Co-ordinator (SENCo) to co-ordinate special educational needs in accordance with the SEND Code of Practice (0-25 years) which became effective from January 2015. Here is the link to the Code of Practice: [SEND Code of Practice January 2015.pdf](#)



The School Council

Each class has two School Council members. We discuss a variety of topics affecting the children in school, eg. school routines, how to make our school even better and how to improve our environment. We also lead ideas and activities supporting national initiatives and charitable causes such as Anti-bullying Week and the Poppy Appeal. The children have some excellent ideas and we try as far as we are able to put them into action. This links very closely to our work on justice and responsibility, allowing the children a say in decision-making and taking account of others' views.

Eco Committee

As part of the national Eco Schools Project, we continue to work with the children, raising awareness of environmental issues that will enable them to help look after our world. Eco reps are democratically elected once a year from each class, with meetings held regularly to talk about what we are doing to be "green" in school, as well as to introduce new projects and initiatives. We encourage Eco reps to feed back to their classes afterwards and to keep a lookout around school, making sure we are all doing what we can, such as: recycle paper, switch things off that are not in use, keep doors closed, etc.

We are also part of the *Let's Go Zero* national campaign for all schools, colleges and nurseries to be zero carbon by 2030.

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Charging Policy

We occasionally visit places of interest as part of the school curriculum. As a result of the Education Reform Act of 1988 we are not allowed to charge children who may wish to participate in these activities during school hours. Instead we invite voluntary contributions from parents towards the cost. If the activity is to take place, we have to rely on voluntary contributions as a means of meeting the full cost of the activity.

If the activity continues on the basis of voluntary contributions, then: a) there is no obligation to contribute; and b) pupils will not be omitted from the activity according to whether or not their parents have made a contribution towards the cost.

Should insufficient parents support such a voluntary contribution scheme and the activity becomes economically non-viable, then unfortunately there will be little alternative but to cancel the activity for all children. This information applies only to activities taking place during the school day.

Pupil Premium

In addition to free provision of education during the school day, pupils whose parents are receiving Income Support, Income Based Job Seekers Allowance, Income-related Employment and Support Allowance, support From NASS under Part 6 of the Immigration and Asylum Act 1999, Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by the Inland Revenue, that does not exceed £16,190), Working Tax Credit run-on or Universal Credit may be entitled to Pupil Premium. Please contact Leicestershire County Council on 0116 305 5417 to find out if you qualify (or speak to the school office for further information). We are able to offer subsidies to Pupil Premium children for extra-curricular activities such as clubs and school trips.

Extra-curricular Activities

We offer the children a wide range of out of school activities: French, multi-sports, football, violins, choir and maypole dancing.

Community Use of Building

The school is used by Prosports after-school sports club, Slimming World (two groups), *La Jolie Ronde* and the Radio Club Hinckley.

PPA Time

All teachers have 10% non-contact time for Planning, Preparation and Assessment activities (PPA). This is the equivalent of one afternoon per week per class. This time is covered by our qualified Higher Level Teaching Assistants who are well-known to the children.

Children and their Community Links

The children have opportunities throughout the year to visit the local areas to include the parks, churches, the war memorial and Moat House on several occasions to entertain the residents. The children may have the opportunity to visit places such as Beaumanor Hall (one night residential), Stonehurst Farm, Conkers, Leicester Synagogue and to see a Christmas performance. Visitors to school include students from local schools and colleges.

We are also most grateful to our wonderful PTFA which works very hard on our behalf. All parents, staff or friends are welcome to join. The PTFA is shared with the Junior School which means parents and friends can continue to support the PTFA when the children transfer.

The school has been proud to support the following charities: Loros, The Children's Society, Unicef, Macmillan, Breast Cancer Care, local hospitals, The Royal British Legion (poppy day), Sports Relief, Diabetes UK, Lepra and the NSPCC.

Burbage C of E Infant School

The Burbage Grove Road Schools Federation

Since August 2025, The Burbage Grove Road Schools Federation was established for Burbage C of E Infant School and Burbage Junior School. Both share one Executive Headteacher and other staff. There is one governing board for the Federation. This enables us to ensure as smooth a transition as possible for our children.

Here is the link to the Federation website: <https://www.burbagefederation.org>

Applying for a School Place - Burbage Junior School

Transfer between the schools is, however, not automatic as some of you may think. You need to apply for a place at Burbage Juniors as you would for any other school. Whether you live in catchment or not, you need to apply online via the Leicestershire County Council website. Here is the link: <https://www.leicestershire.gov.uk/popular-now/apply-for-a-primary-school-place>.

We liaise very closely with the staff from the Junior School to try to ensure that the transfer process is smooth. The Junior School holds an induction evening for Year 2 parents towards the end of the summer term.

All children attending Burbage Infants take part in a carefully planned induction programme in the summer term; this includes swimming lessons, library visits, classroom visits, a tour of the school and workshops.

Before and After-school Club



We are pleased to announce the launch of our new wraparound provision at Burbage C of E Infant School, designed to support our families by offering childcare before and after the school day. Starting from Monday 24th August 2026, this service will be available to all pupils, providing a safe, nurturing, inclusive and engaging environment that complements our school day.

Our provision will include:

Rise & Shine Club (7.30am – 8.45am) – £8.50 per session

A calm and welcoming start to the day with a healthy breakfast, fun and engaging morning activities, and a smooth transition into the school day.

Chill & Play Club (3.15pm – 5.30pm) – £12 per session

Areas within the school where children can enjoy a range of creative activities, active play opportunities, calm and relaxing spaces, alongside healthy snacks and refreshments.

We believe this provision will greatly benefit our families by offering continuity of care within the school environment, flexibility for working parents and carers, peace of mind, and enriching experiences for our children.

Bookings can be made quickly and easily by emailing the school office at office@burbageinfants.org or calling us on 01455 239391.

Burbage C of E Infant School



Burbage Infant School

Rise and Shine Club

Chill and Play Club

Wrap around Provision

Burbage Infant School's wraparound service is designed to provide a safe, engaging and nurturing environment for children outside of regular school hours. Our program will focus on fostering social skills, creativity and academic development, ensuring peace of mind for parents while their children enjoy enriching activities. The wraparound service will be based from the School Hall.

**Morning Provision
(Rise and Shine Club)**

Times	Cost per child
7:30am - 8:45am	£8.50 per session

Breakfast will be provided

**Afterschool Provision
(Chill and Play Club)**

Times	Cost per child
3:15pm - 5:30pm	£12 per session

Healthy snacks will be provided

Contact details:
Telephone: 01455 239391
Email: office@burbageinfants.org





**Rise and Shine/Chill and Play
Wraparound Provision**

What is wraparound childcare?
This refers to care provided before and after the standard school day. The Burbage Infant School Rise and Shine and Chill and Play clubs will run from 7:30am to 8:30am during term time. It supports working families by extending the hours children are cared for in a safe, structured environment.

Who can access wraparound provision?
Our wraparound provision is available to all Burbage Infant School children.

What activities are offered during wraparound care?
We will be offering a number of different activities that include: arts and crafts, outdoor play, homework support, reading time and games. Children will be able to choose the activities they want to take part in. The aim is to balance, fun, learning and relaxing.

How do I book a place for my child?
Please email or ring the school office using the details overleaf to book a space for the Autumn term. We are looking to get this set up on ParentMail for future bookings but will advise as due course.

How do I pay?
Initially we will charge your ParentMail account.

Can I use childcare vouchers or tax-free childcare to pay?
Yes, we accept childcare vouchers and tax-free childcare vouchers. These vouchers can be used to pay for any regulated childcare provider, including wraparound care. These are the details you will need to set up your account:
OFSTED:
Burbage Infant School's inspection number: 1028608

What qualifications do staff have?
Staff are all first aid trained, safeguarding trained as well as other relevant academic and medical training. Where further training is required for specific children, we will ensure this is put in place.

What is the adult to child ratio?
We will abide by statutory regulations depending on the age of the child to ensure safe and quality care for all of our children.

Is wraparound care available during school holidays?
At the moment, the wraparound care provision will be running during school term time. There are plans to explore care during the summer holidays and we will ensure that we keep parents and carers informed of any new developments.

Are there charges for being late for pick up?
No, as long as this is not a regular occurrence.

When will I be able to book a place for my child?
Places are available to book immediately.

How far in advance can I book sessions for my child?
Parents can book sessions up to midnight the night before the session starts subject to availability. There are no other restrictions for when parents can book sessions – this can be up to a year in advance.

What if my child has additional needs?
We aim to be an inclusive wraparound provision so all children will be catered for. If you have any specific questions about your child, please do not hesitate to contact the school.

Holiday Dates

AUTUMN TERM 2026

School Opens	Monday 24 th August 2026
Bank Holiday	Monday 31 st August 2026
Mid-term Break	Monday 19 th to Friday 23 rd October 2026
School Closes	Friday evening 18 th December 2026

SPRING TERM 2027

School Opens	Tuesday morning 5 th January 2027
Mid-term Break	Monday 15 th to Friday 19 th February 2027
School Closes	Friday evening 19 th March 2027

SUMMER TERM 2027

School Opens	Monday morning 5 th April 2027
May Day Bank Holiday	Monday 3 rd May 2027
Mid-term Break	Monday 31 st May to Friday 4 th June 2027
School Closes	Wednesday evening 7 th July 2027

School opens at 8.45 am for 8.45 am registration in term-time.

Burbage C of E Infant School

Complaints Procedure

There is an approved procedure for dealing with complaints about the school curriculum including religious education and Collective Worship or any other matter. Our complaints procedure can be found on our website. If you have a concern or query, you should contact the school so that the matter can be discussed with the Executive Headteacher and/or a member of staff. It is expected that the majority of questions and anxieties can be dealt with in this way. However, if complaints cannot be resolved, the complaint should then be put in writing to the Chair of Governors.

We ask that parents/carers do not air their concerns on social media as we cannot resolve them in this way.

What to do if

Your child is ill or absent from school	Ring the school office on (01455) 239391 by 9.30 am (each day of absence)
Your child has not done their homework	Message the teacher on Class Dojo.
Your child cannot wear part of their school uniform	Inform the school office.
Your child is late	Report in to the school office to be signed into the late book. If you will be later than 9.30 am, please ring us before this time to let us know so we can include them in the dinner numbers, etc.
Your child needs to go for a medical appointment	Inform the school office (with evidence of appointment) who will let the teacher know.
Your child has sickness and/or diarrhoea	Please leave 48 hours after the last episode before sending them back to school.
Your child has an inhaler, adrenaline auto-injector or long-term prescribed medication	Please contact the office for the necessary form and return it to the office with the medication, labelled with your child's name. Medication must be in its original packing.
You are going on holiday during term-time	Collect an absence form from the school office.
It is snowing	Look out for a ParentMail message (it is really unusual for the school to close).
The weather is very hot	Put strong sunscreen on your child in the morning and send an appropriate sun hat. Make sure they have their (named) water bottle in school.

Hopefully the information in this prospectus answers any questions you may have, but please do not hesitate to contact our school office on (01455) 239391 if you do have a query and our staff will do their best to help you.
